
MINUTES OF THE COMMUNITY COMMITTEE MEETING OF BROCKWORTH
PARISH COUNCIL HELD ON 4TH FEBRUARY 2020 AT THE BROCKWORTH
COMMUNITY CENTRE AT 7PM

(1) Welcome from Chair of Committee

(2) Attendance of those present to be recorded

Councillors, Craig Carter (Chair), Debbie Harwood, Ruth Hatton, Charlotte Parry (7.08pm) Councillors Chris Evans and Wayne Stevens joined the meeting as indicated in the minutes

Members of the public and Invited guests

Non-attendance recorded of Councillors Jason Mills and Sara Stevens

No public attended

(3) Apologies for absence received from Cllr Louise Gerrard recorded

(4) There were no Declarations of interests on matters on the agenda received

(5) There was no Public session at the discretion of the Committee Chair

(6) Approval and signing of draft minutes of meeting held on 5th December agreed

(7) Approval of financial reports agreed

(8) EVENT MATTERS UPDATES GIVEN

(a) Scarecrow event – Cllr Harwood – (25/7/20) 4 week event, PC hosting 25th /26th

(b) British Legion event VE Day – Cllr Parry (8/5/20).

Cllr Gerrard to look at logistics.

Community Administrator to meet with Cllr Parry to agree work schedule.

Henley Bank Academy interested in being involved.

Weather contingency plans discussed.

Road Closure approval to be confirmed by Community Administrator

(c) Christmas Fayre feedback – Cllr Harwood-Profit made in the kitchen, working group met last week . Business Clerk to confirm accountancy process with Committee Clerk to feedback to Committee at next meeting.

(d) Parish Fete update 25/5/20

(i) Shandy Shack email considered- Committee Clerk to confirm that the Cheese Rolling event is not a Parish Council organised event.

(e) Good Citizen award/Volunteer thank you- Cllr Harwood (23/2/20)

(f) Committee approved a fun day to be held on 22nd February for young people of the village.

(g) Remembrance Day – 8th November 2020

(h) Christmas Fayre -5th December 2020

(9) GRANT MATTERS

(a) Grant awarding Policy update approved

(b) Taxi Voucher Scheme alternative policy confirmed to be prepared by Business Clerk for March meeting. Suggestions from Councillors a) Community Connexions to be given a budget to supply transport. b) Tendering process for taxi companies c) volunteer scheme (such as hospital driver scheme)

(10) NEWSLETTER UPDATE – draft idea distributed to Councillors by Cllr Gerrard, Cllr Parry suggested photographs be added for digital version. Committee approved.

“Meet a Councillor evening” to be put to full Council (March meeting) for agreement of way forward. (Councillor C Evans joined meeting at 7.42pm)

(11) COMMUNITY INTERACTION

(a) Plymouth Brethen – Business Clerk- informal meeting to be arranged for Councillors

(b) Welcome leaflet -Business Clerk- to be progressed

(c) Shurdington Road notice board replacement glass – Business Clerk – was informed replacement glass was no longer required (Cllr W Stevens joined at this point). Committee wish it to be replaced

(d) Homeshare Service – Community Administrator – cfwd

(12) PLANTING SCHEME UPDATE – Cllr Gerrard- cfwd

(13) ADOPT A TELEPHONE KIOSK – update given – kiosks no longer available for community use. Committee clerk to ask BT to arrange clean-up of kiosks. Committee also wish to have confirmation that the traditional boxes remain.

(14) Date of next meeting confirmed as 26th February 2020 at 7pm

Outside Christmas tree to be confirmed has been approved by B&G

Wheelie Competition to be held on Mill Lane car park – to be discussed at next meeting. Business Clerk to consider Risk assessment.

S106 money plans.

(15) Meeting closed at 7.50pm

TO 27/01/2 020	COMMUNITY COMMITTEE	ACTUAL YEAR TO DATE	BUDGET 2019/20	budget balance year to date	under/ over budget	dog suppor t	mag azine	news letter	events	CAB Grant	youth grants	taxi voucher scheme	other grants	good citizen award
4505	Advetising in Parish Magazine	146	1200	-1054	under		-146							
4606	Sale of Dog Bags	746	1200	-454	under	-746								
4615	Playground Grant Received	1700	0	1700	over								-1700	
4617	Sec. 106 Grants	480	0	480	over								-480	
5110	Publicity & Newsletter	937	2750	-1813	under			937						
5168	Library Support Grant	250	500	-250	under								250	
5172	Youth Support Grant	26793	25000	1793	over						26793			
5178	Parish-run events expenditure	57	0	57	over				57					
5179	Dog Bags	477	1700	-1224	under	477								
5182	CAB Advice Centre support costs	2496	2600	-104	under					2496				
5301	Taxi Voucher Scheme	640	1500	-860	under							640		
5315	Sec 137 Grants	100	2250	-2150	under								100	
	GOOD CITIZEN AWARD		100	100	under									
	YEAR TO DATE	-27741	-34000	3309		-269	-146	937	57	2496	26793	640	-1830	0
	BUDGET FOR EACH COST CENTRE		34000			500	-1200	2750	0	2600	25000	1500	2750	100
	BALANCE		0			-769	1054	-1813	57	-104	1793	-860	-4580	-100