



NOTICE OF ANNUAL PARISH COUNCIL MEETING

I hereby give notice that the annual meeting of Brockworth Parish Council will be held in Brockworth Community Centre, on **Wednesday 3 May 2017 at 7.00 p.m.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All residents of the Parish are welcome to attend and a 15-minute period of time will be set aside for members of the public to raise questions between 7.00pm and 7.15pm.

(Clerk to the Council)
27 April 2017

AGENDA

- 01/FC TO RECEIVE APOLOGIES FOR ABSENCE**
- 02/FC TO ELECT A CHAIR OF THE COUNCIL FOR THE ENSUING YEAR AND RECEIVE THE CHAIR'S ACCEPTANCE OF OFFICE**
- 03/FC TO ELECT A VICE CHAIR OF THE COUNCIL**
- 04/FC DECLARATIONS OF INTEREST**
Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.
- 05/FC TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES AND GROUPS**
1. Building Management Committee (min 5)
 2. Human Resources Department (min 5)
 3. Appeals Panel
 4. Burial Ground Working Party (min 5)
- 06/FC TO APPOINT THE FOLLOWING OFFICERS AND REPRESENTATIVES**
- (I) Public Relations Officer
 - (II) Internal Reviewer of Accounts
 - (III) Flood/Snow Warden
 - (IV) Tree Wardens
 - (V) One Representative for the Brockworth Youth Services
 - (VI) One Representative for the Elderly Clubs Committees
 - (VII) One Representative for the Brockworth Allotments Association
 - (VIII) One Representative for the Gloucestershire Airport Consultative Committee meetings
 - (IX) One Representative for the Gloucestershire Playing Field Association meetings
 - (X) Two Volunteers to attend Fire Marshall Training.
- 07/FC TO RECEIVE CHAIRMAN'S ANNUAL REPORT**
- 08/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**

- 09/FC POLICE AND CRIME**
1. To receive a report from the Police
- 10/FC MINUTES**
1. To approve the Minutes of the Council Meeting held on 5th April 2017 (attached)
- 11/FC REPORT FROM THE OFFICER OF THE COUNCIL**
1. To receive an update from the Clerk regarding actions agreed at the previous meeting, for information purposes only (attached)
2. To note that the Annual Parish Meeting is taking place on Wednesday 17th May 2017 at 7pm in the main hall.
- 12/FC BOROUGH COUNCILLORS' REPORT**
To receive reports from Borough Councillors for information purposes
- 13/FC WARD REPORTS**
To receive reports from Councillors in respect of the Wards which they represent, For information purposes only.
- 14/FC BROCKWORTH YOUTH SERVICES UPDATES**
1. To receive a verbal update from the Trustees of the Brockworth Youth Trust.
- 15/FC PARKS, OPEN SPACES AND BURIAL GROUND**
1. To receive Play Park and Burial Ground updates from the Handyperson (attached).
2. To receive a report from Callidus about the drainage problem at Pound Farm (attached)
3. To receive information about a consultation on preserving the free use of public parks (attached)
4. To receive a report from Vicki from Brockworth Hedgehog Rescue. (attached)
- 16/FC FINANCE**
1. To receive the Management Accounts for the financial year to date (attached).
2. To approve the schedule of invoices which are due payment (attached).
3. To receive a schedule of payments made outside of meetings since 1 March 2017 (attached).
4. To consider the new annual Zurich insurance policy for insurance renewal and to consider re-evaluation of value of play equipment. (attached)
5. To consider the quotes for annual grounds maintenance (attached)
6. To consider a quote from BT for discount on telephone services. (attached)
7. To consider annual membership of Friend of Fields in Trust. (attached)
8. To consider annual membership of GAPTC (attached)
9. To consider renewal subscription for Sage 50 Payroll Pensions Module (attached)
10. To receive notification from TBC of deposit of first half of 2017/18 Precept payment. (attached)
11. To nominate a working group to review financial reserves including Youth Centre 'Rent' reserve.
12. To note that the internal audit will be completed by Iain Selkirk on the 22nd May, 2017.
- 17/FC PLANNING MATTERS**
1. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
02.12.2016	16/01313/FUL HORSBERE	8 Ermin Street, Brockworth	Application to remove and vary conditions relating to application 14/00052/FUL. Remove condition 1 to allow continued use of site for prayer and bible study and reading of holy scriptures and variation of condition 2 to allow up to 40 persons to attend the site ant any one time.	OBJECT 23.12.2016	PERMIT 12.04.2017

25.01.2016	17/00027/FUL HORSBERE	Green Lea, Green Street	Construction of one detached dwelling with private garden space, access and parking (Revised application to 16/00036/FUL). Condition Number (2): Condition(s) Removal: We wish to improve the privacy of the living area of the new house and give more privacy to the existing property by way of mirroring the building over. The length of the building increased from 12.0 to 12.5m by way of a change in the gable angle from 15 to 20 degree. No change to barn corner dimensions. 3 x flat skylights, 2m x 0.5m in flat roof. New low level slit window in north elevation with obscure privacy glass. Zinc fascia cladding to front porch, gutters, soffits and fascias. Larch board cladding Sioo grey stained. These changes are shown on revised drawing numbers - 151123.PL.002 Rev F, 151123.PL.003 Rev F, 151123.PL.004 Rev F, 151123.PL.013 Rev F, 151123.PL.014 Rev F and therefore it is requested that condition 2 is varied accordingly.	NO OBJECTION 09.02.2017	PERMIT 30.03.2017
06.02.2017	17/00107/FUL GLEBE	29 Hurcombe Way, Brockworth	Single story extension to side and rear of property	NO OBJECTION 23.02.2017	PERMIT 30.03.2017
10.03.2017	17/00238/FUL WESTFIELD	7 Ermin Park, Brockworth,	Single storey rear and side extension and front porch.	NO OBJECTION 29.03.2017	PERMIT 11.04.2017
17.03.2017	17/00279/FUL WESTFIELD	20 Rowan Gardens, Brockworth,	Demolition of existing detached garage and erection of new attached Garage and new paved driveway to the front	NO OBJECTION 03.04.2017	
17.03.2017	17/00288/FUL GLEBE	53 Clyde Road Brockworth	Single storey rear extension	NO OBJECTION 03.04.2017	
21.03.2017	17/00301/FUL HORSBERE	51 Spinners Road Brockworth	Erection of conservatory to rear (Plot 43 Cotswold Chase)	NO OBJECTION 05.04.2017	

23.03.2017	17/00276/FUL MOORFIELD	45 Astor Close Brockworth	Two storey extension to side of property	NO OBJECTION 11.04.2017	
24.03.2017	17/00312/FUL GLEBE	24 Tanners Close Brockworth	Single storey rear extension and new front porch	NO OBJECTION 11.04.17	
28.03.2017	17/00328/ADV HORSBERE	Unit 4 Armstrong House Whittle Way Gloucester Business Park	Two new fascia signs, one projecting sign, two internal posters and three internal vinyl graphics.	NO OBJECTION 11.04.2017	
10.04.2017	17/00201/FUL HORSBERE	Green Lea, Green Street, Brockworth	Tool Shed and Garden Room. Also, siting of Air Source Heat Pump for main house heating. Design and finish to match main barn (REF 16/00036/FUL)	NO OBJECTION 26.04.2017	
11/04/2017	17/00371/FUL WESTFIELD	37 Ermin Park, Brockworth,	Single storey side extension	NO OBJECTION 26.04.2017	
22.02.2017	17/00170/FUL MOORFIELD	14 Ansdell Drive	First floor rear extension over dining room	NO OBJECTION 10.03.2017	PERMIT 21.04.2017
19/04/2017	17/00354/APP HORSBERE	Land to the South and West of Gloucester Business Park, Coopers Edge, Brockworth - Public open space 4	Reserved Matters for Public Open Space 4 including new planting proposals, means of enclosure, hard and soft landscaping and provision of facilities. The outline application was an environmental impact assessment application, which was submitted at the time. The original outline application (01/10875/1124/OUT) was varied by application 05/10875/FUL		
24/04/2017	17/00434/FUL HORSBERE	The Bungalow, Painswick Road, Brockworth	Construction of new detached garage to replace original garage (already demolished)-revised scheme		

19/FC

CORRESPONDENCE

To receive a list of correspondence for information (attached)

1. To receive a registration form for a flood warden and information, and flood warden training dates. (Attached)
2. To receive a notice from Amey Highways about the Mircrosurfacing of Ermin Street from 2-6 May 2017. (Attached)
3. To receive an invitation from CPRE Gloucestershire to the 2017 Branch Annual General Meeting (attached)
4. To receive a notice of meetings being held at Tewkesbury Borough Council in May 2017 (Attached)