

## NOTICE PARISH COUNCIL MEETING

I hereby give notice that the meeting of Brockworth Parish Council will be held in Brockworth Community Centre, on **Wednesday 9<sup>th</sup> January 2019 at 7.00 p.m.**

**Members of the Council** are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

*Mariska Smook*

(Clerk to the Council)  
4<sup>th</sup> January 2019

### **Fire procedure**

**In the event that the continuous alarm sounds you must evacuate the building by the nearest available fire exit. The nearest is at the bottom of the stairs and turn left. Members and visitors should proceed to the assembly point which is at the back of the building next to the muga.**

**All Visitors and members should await further instructions and please do not enter the building.**

## **AGENDA**

- 137/FC TO RECEIVE APOLOGIES FOR ABSENCE**
- 138/FC DECLARATIONS OF INTEREST**  
Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.
- 139/FC 15 MINUTE PUBLIC SESSION**
- 140/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
- 141/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
- 142/FC POLICE AND CRIME**  
1. To receive an annual report for 2018 (attached)
- 143/FC MINUTES**  
1. To approve the Minutes of the Council Meeting held on 5<sup>th</sup> December 2018 (attached)  
2. To approve the Confidential Minutes of the Council Meeting held on the 5<sup>th</sup> of December 2018 (attached)  
3. To receive the draft Building Management minutes of the meeting on 12<sup>th</sup> December 2018 (attached)
- 144/FC REPORT FROM THE OFFICER OF THE COUNCIL**  
1. To receive an update from the Clerk regarding actions agreed at the previous meeting, for information purposes only (attached)
- 145/FC BOROUGH COUNCILLORS' REPORT**  
To receive reports from Borough Councillors for information purposes

- 146/FC WARD REPORTS**  
To receive reports from Councillors in respect of the Wards which they represent, for information purposes only.
- 147/FC BROCKWORTH YOUTH SERVICES UPDATES**  
1. To receive a report from Brockworth Youth Trust. (attached)
- 148/FC PARKS, OPEN SPACES AND BURIAL GROUND**  
1. To receive Play Park and Burial Ground updates from the Handyperson (attached).  
2. To review and adopt the burial ground rules (attached)  
3. To adopt the Burial Ground memorial policy (attached)  
4. To receive a planning appraisal for the land to the rear of the Shell Land (attached)
- 149/FC FINANCE**  
1. To receive the Management Accounts for the financial year to date (attached).  
2. To receive a report about the Parish Council and Community Centre Budget Reports (attached)  
3. To approve the schedule of invoices which are due payment (attached).  
4. To receive a schedule of payments made outside of meetings since 30 November 2018 (attached).  
5. To receive a grant request from Brockworth Youth Trust (attached)  
6. To consider the quotes for replacing the burial ground gates (attached)  
7. To consider the quotes for the tree maintenance report (attached)  
8. To consider the purchase of maintenance items for completion of the park inspection report (attached)  
9. To approve the final budget for 2019/20 (attached)  
10. To approve the insurance from Shield Total for the Allotments for 2019 (attached)  
11. To consider a quote from Curry's PC World to replace 3 Computers (attached)  
12. To consider the Clerk's request for membership renewal for the Society of Local Council Clerks at a cost of £220. (attached)  
13. To consider a quote from Greenshields to move the gate at the back of the Community Centre. (attached)  
14. To consider a quote from Glasdon for a litter bin at the bus stop near the Victoria pub in Ermin street. (attached)
- 150/FC GRANT FUNDING**  
1. To decide on the project to apply for the S106 money (attached)  
2. To discuss the development and funding of the extension on the community centre building.
- 151/FC PROFESSIONAL DEVELOPMENT**  
1. To receive a request from the Clerk and Assistant Clerk's to complete CiLCA training.
- 152/FC PLANNING AND LICENSING MATTERS**  
1. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
11/12/2018	18/01211/FUL	1 Cedar Road, Brockworth	Erection of a two-bedroom house	
12/12/2018	18/00284/FUL MOORFIELD	121 Moorfield Road Brockworth	Erection of a single storey front and single and double storey side and rear extensions	
18/12/2018	18/01250/FUL WESTFIELD	14 Hillview Avenue, Brockworth	Erection of a two-storey rear extension	
27/12/2018	18/01239/FUL HORBERE	Land Adjacent to Hucclecote Road and Golf Club Lane Brockworth Gloucestershire	Erection of 167 new homes including 40% affordable housing provision. 163sqm of flexible commercial/community uses public open space and associated infrastructure	

2. To note planning and licensing Decisions by Tewkesbury Borough Council:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
19.09.2018	18/00914/FUL HORSBERE	Castle Lodge, Green Street, Brockworth	Residential development comprising 6no. Dwellings, incorporating associated landscaping, parking and access	No Objection 04.10.18	Permit 20.12.18
29/10/2018	18/01040/FUL HORSBERE	27 Castle Hill Drive, Brockworth Gloucester	Erection of a two-storey side extension	No Objection 08.11.18	Refuse 02.01.19

**153/FC**

**CORRESPONDENCE**

To receive a list of correspondence for information (attached)

1. To receive a press release from Tewkesbury Borough Council regarding Council highly recommended for business innovation (attached)
2. To receive a letter of thanks from Great Western Air Ambulance Charity (attached)
3. To receive a press release from Tewkesbury Borough Council regarding Innsworth Gateway Project (attached)
4. To receive an email from GCC Highways regarding the temporary closure of footpath EBW/2 from the 24<sup>th</sup> of January 2019 to the 25<sup>th</sup> of July 2019 (attached)
5. To receive an invitation for attendees to the annual Buckingham Palace Garden Party 2019 (attached)
6. To receive an email from GAPTC regarding sector updates and news (attached)
7. To receive an e-mail of thanks from Gloucestershire Airport - Staverton (attached)
8. To receive an email from GCC Highways regarding the temporary closure of Brockworth Road from the 24<sup>th</sup> of January 2019 to the 7<sup>th</sup> of February 2019 (attached)
9. To receive a press release from Tewkesbury Borough Council regarding Tewkesbury residents encouraged to have their say on vital regeneration document (attached)