

NOTICE PARISH COUNCIL MEETING

I hereby give notice that the annual meeting of Brockworth Parish Council will be held in Brockworth Community Centre, on **Wednesday 6 June 2018 at 7.00 p.m.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.



(Clerk to the Council)
1 June 2018

Fire procedure

In the event that the continuous alarm sounds you must evacuate the building by the nearest available fire exit. The nearest is at the bottom of the stairs and turn left. Members and visitors should proceed to the assembly point which is at the back of the building next to the muga.

All Visitors and members should await further instructions and please do not enter the building.

AGENDA

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| 25/FC | TO RECEIVE APOLOGIES FOR ABSENCE |
| 26/FC | DECLARATIONS OF INTEREST
Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies. |
| 27/FC | 15 MINUTE PUBLIC SESSION |
| 28/FC | TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS |
| 29/FC | TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR |
| 30/FC | POLICE AND CRIME
1. To receive a report from the Police |
| 31/FC | MINUTES
1. To approve the Minutes of the Council Meeting held on 2 nd May 2018 (attached)
2. To approve the Minutes of the Extraordinary Council Meeting held on 23 rd May 2018 (attached)
3. To receive the draft minutes of the Building Management Working Group from 23 rd May 2018 (attached) |

32/FC

REPORT FROM THE OFFICER OF THE COUNCIL

1. To receive an update from the Clerk regarding actions agreed at the previous meeting, for information purposes only (attached)
2. To receive a list of Councillors and Committee's for 2018/19 (attached).

33/FC

BOROUGH COUNCILLORS' REPORT

To receive reports from Borough Councillors for information purposes

34/FC

WARD REPORTS

To receive reports from Councillors in respect of the Wards which they represent, for information purposes only.

35/FC

BROCKWORTH YOUTH SERVICES UPDATES

1. To receive a report from Brockworth Youth Trust. (attached)

36/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. To receive Play Park and Burial Ground updates from the Handyman (attached).
2. To receive a request from Danter's Fun Fair to use Mill Lane Playing field the week commencing 13th May 2019. (attached)
3. To receive a request from B Dix to use Mill Lane Playing Field on 11 August 2018 for a charity event (attached)
4. To receive a report regarding the Shell Land Cross Hand Meadow flooding. (attached)

37/FC

FINANCE

1. To receive the Management Accounts for the financial year to date (attached).
2. To receive a report about the Parish Council and Community Centre Budget Reports (attached)
3. To approve the schedule of invoices which are due payment (attached).
4. To receive a schedule of payments made outside of meetings since 1 May 2018 (attached).
5. To receive the year end accounts for 2017/18 as prepared by Brothertons (attached)
6. To receive the internal auditors, report for the year end accounts 2017/18 (attached)
7. To approve Section 1 - The Annual Governance statement for 2017/18 for submission to the external auditor (attached)
8. To approve Section 2 – The Accounting Statements for 2017/18 for submission to the external auditor (attached)
9. To receive a request from GCC Pensions paying their contributions through the BACS banking system (attached)
10. To receive a grant application from Brockworth Link for Summer activities 2018 (attached)

38/FC

PLANNING AND LICENSING MATTERS

1. To receive correspondence regarding planning application 18/00109/APP Land at Perry Brook (attached)
2. To reconsider the licensing application number 18/00412/LIQPRM for the Witcombe Cider Festival 2018 as per standing order 7(a) (attached)
3. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
18.05.18	18/00109/APP	Land at Perry brook, North Brockworth, Gloucestershire	Approval of Reserved Matters (appearance, layout, landscaping and scale) comprising Phase 3 of Outline planning permission 12/01256/OUT for the erection of 225 no. dwellings with public open space, play area, and associated infrastructure, and including the discharge of Outline Conditions (as amended) 2 (reserved matters time limit), 5 (design compliance), 8 (surface water drainage strategy - all phases), 9		

			(floor levels - flood risk), 10 (sewage disposal - phase 3), 12 (trees), 24 (noise assessment - phase 3) and 28 (waste minimisation).		
04.05.2018	18/00399/FUL HORSEBERE	66 Abbotswood Road, Brockworth	Proposed single storey front extension and new pitched roof to existing bay window		
22.05.18	18/00356/FUL WESTFIELD	20 Westfield Road Brockworth	Single storey rear extension and conversion of garage into additional living		
23.05.18	18/00188/FUL MOORFIELD	91 Ermin Street Brockworth Gloucester	Single storey side, rear extension and front porch		
23.05.18	18/00410/APP	Land at Perry brook To the North of Brockworth And to the South of the A417 Brockworth	Approval of Landscaping, layout scale and external appearance of the formal sports area (excluding the changing room facilities and associated car parking). The outline planning application 12/01256/OUT was an EIA application and an environmental statement was submitted to the LPA at that time.		

4. To note planning Decisions by Tewkesbury Borough Council:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
15/01/2018	17/01177/FUL WESTFIELD	40 Cedar Road, Brockworth	Erection of new dwelling	Support 08.02.18	permit 16.05.2018
19/03/2018	18/00117/FUL HORSBERE	3 Guise Avenue, Brockworth, Gloucester	Single storey replacement side extension. Erection of a two-storey front extension. Submission of revised plans 01.05.18	Support 05.04.18 No adverse comment 15.04.2018	
04/04/2018	18/00289/FUL MOORFIELD	89 Ermin Street, Brockworth,	Demolition of side and rear extensions, erection of single storey front, side and rear extension	No Objection 03.05.2018	Permit 14/05/2018
19/01/2018	17/01372/FUL HORSBERE	David Lloyd Gloucester Unit 5020 Whittle Way	Installation of CHP system	Support 08.02.18	permit 25.05.18

39/FC

DATA PROTECTION

1. To receive a draft Document Retention Policy with data audit schedule (attached)

40/FC

CORRESPONDENCE

To receive a list of correspondence for information (attached)

1. To receive a press release from Tewkesbury Borough Council regarding "What's Bishop's Cleeve like for young people?"
2. To receive the May 2018 Newsletter from the Jet Age Museum (attached)
3. To receive an email from Gloucestershire County Council regarding Projected programme for LED Street Lighting throughout Gloucestershire (attached)
4. To receive a Press Release from Tewkesbury Borough Council regarding the new mayor for Tewkesbury Borough (attached)
5. To receive a Press Release from Tewkesbury Borough Council regarding the new council leaders that had been elected (attached)
6. To receive a Press Release from Tewkesbury Borough Council regarding the Great turnout at the business event (attached)
7. To receive a Press Release from Tewkesbury Borough Council regarding the closure of Morrison's recycling centre in Tewkesbury. (attached)
8. To receive an email from Gloucestershire County Council regarding Flood Risk Management - Public Drop in Events 11th and 12th June 2018 (attached)
9. To receive an email regarding the use if the Shell land 28th of May 2018 (attached)