

NOTICE OF ANNUAL PARISH COUNCIL MEETING

I hereby give notice that the annual meeting of Brockworth Parish Council will be held in Brockworth Community Centre, on **Wednesday 4 May 2016 at 7.00 p.m.**

Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

All residents of the Parish are welcome to attend and a 15 minute period of time will be set aside for members of the public to raise questions between 7.00pm and 7.15pm.

(Clerk to the Council)
28 April 2016

AGENDA

- 01/FC TO RECEIVE APOLOGIES FOR ABSENCE**
- 02/FC TO ELECT A CHAIR OF THE COUNCIL FOR THE ENSUING YEAR AND RECEIVE THE CHAIR'S ACCEPTANCE OF OFFICE**
- 03/FC TO ELECT A VICE CHAIR OF THE COUNCIL**
- 04/FC DECLARATIONS OF INTEREST**
Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.
- 05/FC TO CONSIDER THE FOLLOWING VACANCIES:**
- 1. Co-Option for the Glebe Ward – 1 vacancies (no applications received)**
 - 2. To consider the need to fill the Casual Vacancy for the Horsbere Ward.**
- 06/FC TO APPOINT MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES AND GROUPS**
1. Building Management Committee (5 members)
 2. Human Resources Department (5 members)
 3. Appeals Panel (3 members)
 4. Burial Ground Working Party (4 members)
- 07/FC TO APPOINT THE FOLLOWING OFFICERS AND REPRESENTATIVES**
- (I) Public Relations Officer
 - (II) Internal Reviewer of Accounts
 - (III) Flood/Snow Warden
 - (IV) Tree Wardens
 - (V) One Representative on the Brockworth Community Project Management/Youth Committee
 - (VI) One Representative for the Elderly Clubs Committees
 - (VII) One Representative for the Brockworth Allotments Association
 - (VIII) One Representative for the Gloucestershire Airport Consultative Committee meetings
 - (IX) One Representative for the Gloucestershire Playing Field Association meetings
- 08/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
1. To receive the Chairman's Annual Report

09/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR

10/FC POLICE AND CRIME

1. To receive a report from the Police
2. To receive a list of areas in Brockworth involved with Neighbourhood Watch (attached)

11/FC MINUTES (attached)

1. To approve the Minutes of the Council Meeting held on 6th April 2016

12/FC REPORT FROM THE OFFICER OF THE COUNCIL

1. To receive an update from the Clerk regarding actions agreed at the previous meeting, for information purposes only (attached)
2. To note that the Annual Parish Meeting is taking place on Wednesday 11th May at 7pm in the main hall.

13/FC BOROUGH COUNCILLORS' REPORT

To receive reports from Borough Councillors for information purposes

14/FC WARD REPORTS

To receive reports from Councillors in respect of the Wards which they represent, for information purposes only.

15/FC BROCKWORTH COMMUNITY PROJECT UPDATES

1. To receive the monthly report (attached)
2. To receive a verbal update from the Parish Council representative on the Community Project Management.
3. To consider the request for funding of the Youth Summer Activities Program £2199.50.

16/FC PARKS, OPEN SPACES AND BURIAL GROUND

1. To receive Play Park and Burial Ground updates from the Handyperson (attached).

17/FC FINANCE

1. To receive the Management Accounts for the financial year to date (attached).
2. To approve the schedule of invoices which are due payment (attached).
3. To receive a schedule of payments made outside of meetings since 1 April 2015 (attached).
4. To receive the year end accounts for 2015/16 as prepared by Brothertons (attached)
5. To approve the year end accounts and the governance statement for 2015/16 for submission to the external auditor (attached)
6. To receive the internal auditors report for the year end accounts 2015/16 (attached)
7. To consider the grant request from Moorfield Pre-School for a Water Wall, Outdoor Tool Shed and Reading and Writing Shed for £864.99 + VAT
8. To consider the quote from MicroShade for remote website hosting (attached)
9. To consider the quote for Community Centre carpet cleaning £793.90. (attached)
10. To note the receipt of the first half of the annual precept in the amount of £90,371.50. (attached)
11. To consider the quote for Parish Council/Community Centre polo shirts from SAFPRO. 12 shirts with embroidery incl VAT £120.40.
12. To consider the quotes from Aon and Zurich for insurance renewal (awaiting documents)

18/FC PLANNING MATTERS

1. To consider the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
14.03.16	16/00193/FUL MOORFIELD	25 Wye Road Brockworth	Extension to rear of garage	NO OBJECTION 11.03.16
24.03.16	16/00234/FUL MOORFIELD	103 Moorfield Road Brockworth	Two storey extension, orangery and remodelling of property due to fire damage. New loft conversion.	NO OBJECTION 31.03.16

31.03.16	16/00263/ADV HORSBERE	B2 Belgrave House, Whittle Way	Proposed Fascia and projecting signs for estate agent	NO OBJECTION 01.04.16
07.04.16	16/00137/FUL GLEBE	10 St Annes Close Brockworth	Proposed side extension	OBJECT 18.04.16
14.04.16	16/00360/FUL MOORFIELD	25 Wye Road Brockworth	Proposed 2 storey front extension	SUPPORT 15.04.16
26.04.16	16/00116/FUL WESTFIELD	53 Ermin Street Brockworth	Proposed rear/side extension on top of existing and internal alterations.	
28.04.16	16/00292/APP	Land Parcels 1 & 3 Glos Bus Park	Proposed development of 113 residential dwellings with associated roads, footways, parking, drainage and landscaping.	
28.04.16	15/01147/FUL HORSBERE	18 Ermin Street Brockworth	Vary condition 3 on permission 10/00828/FUL to allow 35 children per day (instead of 30)	
04.05.16	16/00390/FUL HORSBERE	Rose Cottage Green Street Brockworth	To construct an extension above existing ground floor bathroom.	

2. To receive the Called-in planning application notification: Land at Perrybrook, Brockworth, Gloucestershire (88 page document available from the Clerk and at full council meeting)

19/FC

JOINT CORE STRATEGY

1.To receive updates regarding the Joint Core Strategy.

20/FC

CORRESPONDENCE

1. To receive list of correspondence for information (attached)
2. Playinspections quotation for park inspections.
3. F.I.T. AGM and request for nominations and motions.
4. Co-Operative group response to complaints of lorries in Ermin Park
5. C Perkins complaint and suggestions for alternative sites for the MUGA
6. TBC Street naming and numbering
7. Brockworth Hedgehog Rescue request for signs.
8. GCC pensions ill health insurance.