

BROCKWORTH PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON WEDNESDAY 3RD OCTOBER 2018 AT THE COMMUNITY CENTRE AT 7.00 P.M.

PRESENT Cllrs: J Hunt (Chairman), Mrs C Neal, J Clarke, H Turbyfield, Mrs I German, Mrs J Styles, Mrs R Hatton, Mrs B Parrish, Ms S Neal, R Furolo, Ms H Neal, Mrs C Joyce, F Green and Mrs C Green.
In Attendance Cllr R Vines, Mrs M Smook (Clerk),

Members of Public Present: 1
Members of Press Present: None

Meeting opened at 19:00

- 90/FC TO RECEIVE APOLOGIES FOR ABSENCE**
 Apologies received from Cllrs Mrs F Miles, Mrs K Mumford and M Hobden. The meeting accepted their apologies and reasons for absence.
- 91/FC DECLARATIONS OF INTEREST**
 Cllrs H Turbyfield, R Furolo and Mrs R Hatton declared interests in all planning and licencing matters. Cllrs H Turbyfield, Mrs R Hatton, R Furolo, and Mrs C Neal declared interests in matters concerning the Brockworth Youth Trust.
- 92/FC 15 MINUTE PUBLIC SESSION**
 No public participation.
- 93/FC TO RECEIVE CHAIRMAN'S ANNOUNCEMENTS**
 The Chairman had no report.
- 94/FC TO RECEIVE A REPORT FROM THE COUNTY COUNCILLOR**
 Cllr Vines reported that the new Highways provider had been announced. Ringway Infrastructure Services had been appointed to deliver the new £245m highways maintenance contract for the county. The contract, set to begin on 1 April 2019, was initially for seven years, with an option to extend year-on-year for up to a further four years which could be 11 years in total up to 2030. During a rigorous evaluation process, bidders were put through their paces both on price and quality but with a greater focus on quality to ensure the best possible outcome for the county, including, making the most of the council's recent £150m investment in highways. Ringway impressed with their evidence of consistent, reliable and quality service delivery at other authorities, as well as their approach to innovation and understanding of Gloucestershire's future model of delivering highway services. Ringway already successfully delivers similar services for neighbouring authorities Worcestershire, where they've worked for over 13 years, as well as Wiltshire and Highways England in the South West. Ringway will be responsible for looking after the county's 3,300 miles of highways specifically; pothole repairs; winter gritting and snow clearing; gully cleaning; verge and grass cutting and surface dressing. Cllr Vines also reported that the A46 from the Cross Hands Roundabout up to the A417 has been resurfaced.
- The meeting enquired from Cllr Vines if there were any funds available for a speed sign showing the actual speed in Ermin Street. Cllr Vines advised to contact the local highways manager to investigate the possibility.
Action-Clerk
- 95/FC POLICE AND CRIME**
 1. The meeting did not receive a report from the Police.
- 96/FC MINUTES**
 1. The meeting approved the Minutes of the Council Meeting held on 5th of September 2018.
 2. The meeting received a draft copy of the minutes of the Building Management Working Group meeting held on 12th of September 2018.
- 97/FC REPORT FROM THE OFFICER OF THE COUNCIL**
 1. The meeting received an update from the Clerk regarding actions agreed at the previous meeting. The meeting received some more information regarding GMTF, and Cllr Ms S Neal proposed not to renew the membership. Seconded by Cllr Ms J Styles. All in favour.
 2. The meeting received a report from the Building Management Working Group. The working group proposed to remove the shrubs in front of the main hall and to put down slabs or paving. Their intention was to create an extra outside seating area. The meeting requested to get some prices for the proposed work for the next Full Council Meeting for consideration in November 2018. **Action-Clerk**

98/FC

BOROUGH COUNCILLORS' REPORT

Cllr R Furolo reported that the auditors were done with Tewkesbury Borough Councils year end audit. Tewkesbury Borough had purchased their 7th building and a £1 million profit was being generated from the rent of all the Tewkesbury Borough owned buildings.

Cllr Furolo also attended the Cider Festival Review meeting. The review meeting had 9 Police officers, the organisers and their representatives, 3 Tewkesbury Borough Council officers and himself in attendance. There were not many problems at the festival and the police were only called to 1 incident. The attendance was 1066 on the Friday with 97 SIA security officers on duty, 4536 on the Saturday with 97 SIA security officers on duty and 2778 on the Sunday with 88 SIA security officers on duty. The security was very tight at the event and 7 people were found with drugs by the 2 sniffer dogs. There would be 4 dogs next year as they were very useful. The traffic flow and better lighting of the road would be reviewed for next year.

Cllr H Turbyfield reported he attended the Cider Festival meeting held in the Community Centre on the 24th of September 2018. 12 residents were in attendance and the feedback was very positive. The organisers enquired from the residents what they could do to better the festival and the residents requested that there should be better lighting along Brockworth Road.

Cllr Mrs R Hatton reported that they attended a few functions during September as part of their mayoral duties. Cllr Hatton also reported that the Tewkesbury Borough Plan had been adopted. She also reported that Cllrs Hatton, Turbyfield and Hobden have attended flood warden training.

99/FC

WARD REPORTS

Cllr H Turbyfield reported that a survey of the Shell land had been completed and the Community Payback team had cleared the drainage area. Cllr Turbyfield would produce a proper report for a solution for the drainage problem.

Cllr Ms H Neal reported that Ecclesiastical Insurance company had submitted plans and would be moving to the Business Park.

Cllr Mrs C Neal reported that the trees on both sides of Moorfield road were very overgrown and had not been pollard for a number of years. Enquiries should be made as to whom the trees belong too and then it needed to be reported to the relevant authority. **Action-Clerk**

100/FC

BROCKWORTH YOUTH SERVICES UPDATES

1. The meeting received a written report from Brockworth Youth Trust.

101/FC

PARKS, OPEN SPACES AND BURIAL GROUND

1. The meeting received Play Park and Burial Ground updates from the Handyperson.
2. The meeting received a request to place a memorial bench at Brockworth Burial Ground. Cllr R Furolo proposed that a bench could be placed with conditions that would be determined by the Burial Ground working group at their November 2018 meeting. Seconded by Cllr Ms S Neal. All in favour. **Action-Clerk**

102/FC

FINANCE

1. The meeting received the Management Accounts for the financial year to date.
2. The meeting received a report about the Parish Council and Community Centre Budgets.
3. The meeting approved the schedule of invoices totalling £4,317.49+VAT (breakdown below).

Date	A/C Ref	Details	Net Amount	Tax Amount	Gross Amount
14/09/2018	ASHTCAD	3 Mobile air conditioning units	£997.00	£199.40	£1196.40
19/09/2018	CURTILIF	Investigate phone line fault on lift	£195.00	£39.00	£234.00
01/09/2018	DAVEJEN	August window cleaning	£175.00	£0.00	£175.00
07/09/2018	DAVEJEN	September window cleaning	£80.00	£0.00	£80.00
31/09/2018	GLEBECO	Brockworth Grass Cutting Contract	£1019.59	£203.92	£1223.51
03/09/2018	GLEVUMS	Lock/Unlock services August 2018	£76.50	£15.30	£91.80
06/09/2018	GOOCH	First aid box supplies	£26.28	£2.26	£31.54
19/09/2018	ICCM	Cemetery management and risk assessment training	£405.00	£81.00	£486.00
05/09/2018	MARTECH	Removal of broken barrier	£100.00	£20.00	£120.00
05/09/2018	PESTCTRL	Pest control wasp nest Mill Lane	£70.00	£14.00	£84.00
26/09/2018	PKFLIT	Limited assurance review of AGAR	£800.00	£160.00	£960.00
04/09/2018	POWERD	Repair bolt front door	£120.00	£24.00	£144.00
12/09/2018	SAWPROP	Dig our barrier post Mill Lane car park	£50.00	£0.00	£50.00
20/09/2018	SYSTEM	Descaler, printing paper, flipchart	£203.12	£40.62	£243.74
		Totals	£4,317.49	£799.50	£5,119.99

4. The meeting received a schedule of payments made outside of meetings since 30th of August 2018:

DATE	PAYEE	DETAILS	AMOUNT
------	-------	---------	--------

03/09/2018	Water Plus	Water Charges	£140.49
03/09/2018	SG Equipment	Dishwater Rental	£144.00
03/09/2018	Envesca	Health & Safety Support	£144.00
06/09/2018	BT	Telephone charges	£1296.10
10/09/2018	E. ON	Electricity Charges	£447.25
17/09/2018	Sage	Sage Software	£259.80
18/09/2018	NEST	Nest Pensions	£643.72
20/09/2018	ELAS	Employment Law	£123.60
26/09/2018	Virgin Media	Broadband Parish Council	£60.00
26/09/2018	Virgin Media	Broadband CC	£36.00
26/09/2018	GCC	LGPS Pensions	£312.44
26/09/2018	HMRC	Employer Contribution	£1107.37
28/09/2018	All staff	Payroll	£8557.86

5. The meeting received a grant application from Brockworth Primary Academy for the Annual Christmas Fayre. Cllr J Clarke proposed to grant them £150 for the Christmas Fayre. Seconded by Cllr Mrs R Hatton. All in favour. **Action-Clerk**
6. The meeting received a grant application from The Royal British Legion for the purchase of poppies for Remembrance Sunday. Cllr R Furolo proposed to grant the £30 requested for poppies and £25 for a wreath. Seconded by Cllr H Turbyfield. All in favour. **Action-Clerk**
7. The meeting received a notification from TBC of deposit of second half of 2018/19 Precept payment.
8. The meeting received the External Auditor Report and Certificate for 2017/18 from PKF Littlejohn. The meeting discussed matters to be addressed and Cllr R Hatton proposed to adopt the action plan arising from the external audit. Seconded by Cllr H Turbyfield. All in favour.

103/FC**PLANNING AND LICENSING MATTERS**

1. The meeting considered the following planning matters:

Date application received	Reference & Ward	Location / Address	Details of Application	Comments from BPC
06.09.2018	18/00811/FUL HORSBERE	TBS Engineering Ltd Gloucester Business Park Brockworth Gloucestershire	Retrospective planning application for Lauralu Lightweight demountable storage structure to existing secure yard area.	No Objection
10.09.2018	18/00833/FUL MOORFIELD	Brockworth Primary School, Moorfield Road, Brockworth	Extension of existing timber modular building to provide an additional 171.4sqm for D1 educational use on school site.	No Objection
19.09.2018	18/00914/FUL HORSBERE	Castle Lodge, Green Street, Brockworth	Residential development comprising 6no. Dwellings, incorporating associated landscaping, parking and access	No objection
26.09.2018	18/00908/FUL HORSBERE	17 Oak Drive, Brockworth, Gloucester	Erection of a single storey side extension and detached garage. Installation of brick outer skin around existing dwelling.	No objection

2. The meeting noted planning and licensing Decisions by Tewkesbury Borough Council:

Date received	Reference & Ward	Location / Address	Details of Application	Comments from BPC	Decision
20.04.2018	17/01211/FUL MOORFIELD	The Royal British Legion, Vicarage lane	Demolition of existing building and construction of Gospel Hall. Change of use from social club to place of worship (D1) 10.07.18 Amendment by submission of revised plans. The proposed Gospel Hall has been recited to the north-west corner of the site. As a result, the revisions also included changes to the layout of the parking provision.	No objection Residents have asked for the trees to be left 03.05.2018	Permit 07.09.2018
16.05.2018	18/00410/APP	Land at Perry Brook to the North of Brockworth and to the South of the A417 Brockworth	Approval of Landscaping, layout scale and external appearance of the formal sports area (excluding the changing room facilities and associated car parking). The outline planning application 12/01256/OUT was an EIA application and an environmental statement was submitted to the LPA at that time.	No Objection 07.06.2018	Permit 07.09.2018
10.10.2017	17/01074/FTP HORSBERE	Green Lea, Green Street, Brockworth	Proposed foot path alteration ref no 17/0201/FUL	No Objection 25.10.2017	Footpath Order was made on 24th September 2018.
16.08.2018	18/00380/OUT GLEBE	Mill Croft Cottage, 35 Goldfinch Walk, Mill Lane	Erection of new build, detached, 4 bed dwelling within boundary of existing house	No objection 05.09.2018	Permit 26.09.2018

104/FC**CORRESPONDENCE**

The meeting received a list of correspondence for information

1. The meeting received an email from Richard Wakeford regarding the State of the locality reports - a new initiative of the GMTF.
2. The meeting received the latest news and sector updates from GAPTC.
3. The meeting received an email from Caryl Cruse regarding the Brockworth Health Event.
4. The meeting received a Keep Safe Gloucestershire Newsletter.
5. The meeting received an invitation from Tewkesbury Borough Council for the Funding Fair.
6. The meeting noted the Agenda for Tewkesbury Borough Council meeting held on the 26th of September 2018
7. The meeting received an email from the Waste Management Unit regarding Midweek closure days for county recycling centres.

There being no other business, the Chairman closed the meeting at 20:40

Signed:

Date: